

CITY OF HIALEAH
CHARTER SCHOOL
OVERSIGHT COMMITTEE

Mayor Carlos Hernandez, Chair
Isis Garcia-Martinez, Vice Chair
Luis Gonzalez, Secretary/Treasurer



Committee Members:

Jose F. Caragol
Vivian Casáls-Muñoz
Katharine E. Cue
Paul B. Hernández
Lourdes Lozano

May 27, 2014
AGENDA
SUMMARY AGENDA/MINUTES

Call to Order **Mayor Hernandez called the meeting to order at 6:57 p.m.**

Roll Call of Oversight Committee Members. **All Committee Members were present.**

Invocation given by Marbelys Fatjo, Acting City Clerk.

Pledge of Allegiance led by Councilwoman Vivian Casals-Muñoz

Meeting Guidelines

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**
- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.

REPORT: The meeting guidelines were read into the record by the Acting City Clerk, and translated to Spanish by Maricarmen Lopez, Administrative Aide in the Office of the City Clerk.

1) Announcement of Amendments/Corrections to the Agenda (if any). **None**

2) Consent Agenda –

REPORT: Motion to Approve the Consent Agenda made by Council Vice President Gonzalez, and seconded by Councilman Hernandez . MOTION PASSED (8-0).

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

- A. Request permission to approve the Summary Agenda/Minutes of the City of Hialeah Charter School Oversight Committee meeting for **February 25, 2014. APPROVED (8-0)**
- B. Request permission to ratify the annual expenditure for dual enrollment for the City of Hialeah Educational Academy to **Miami Dade College** from \$25,000 to \$26,537.50. This expenditure will be drawn from the 2013-2014 budget against account **316. APPROVED (8-0)**
- C. Proposed resolution of the Charter School Oversight Committee affirming the Mayor and each Council Member as members of the Charter School Oversight Committee, and further electing Mayor Carlos Hernandez as Chair; the Council President, currently Isis Garcia-Martinez, as Vice Chair; and the Council Vice President, currently Luis Gonzalez as Secretary/Treasurer for a term of one-year commencing on June 13, 2014 and ending on June 30, 2015. **APPROVED (8-0) RESOLUTION NO. 2014-003**
- D. Request permission to approve the re-appointing of Carlos Alvarez as **Principal** of the City of Hialeah Educational Academy for the 2014-2015 school year. **APPROVED (8-0)**
- E. Request permission to approve the re-appointing of Ivelisse Puentes as **Assistant Principal** of the City of Hialeah Educational Academy for the 2014-2015 school year. **APPROVED (8-0)**
- F. Request permission to approve annual expenditure of \$270,000 for **Management Services** for the ***City of Hialeah Educational Academy*** to Academica Dade, LLC as per the contract rate with Academica of \$450 per student per year based on current projected FTE of 600. This expenditure will be drawn from the 2014-2015 budget against account **314. APPROVED (8-0)**
- G. Request permission to approve the City of Hialeah Educational Academy **Annual Lease** expenditure to the City of Hialeah in the amount of \$330,000. The rate of \$550 per student per year (FTE: 600 students projected) is based on the terms of the lease agreement ratified on March 11, 2014. This expenditure will be drawn from the 2014-2015 budget against account **360. APPROVED (8-0)**
- H. Request permission to approve annual expenditure to the City of Hialeah for additional City facility **usage fee** for the 2014-2015 school year in the amount of \$96,794, based on the terms of the lease agreement ratified on March 11, 2014 between the ***City of Hialeah Educational Academy*** and the City of Hialeah for the 2014-2015 school year. This

expenditure will be drawn from the 2014-2015 budget against account **360. APPROVED (8-0)**

- I. Request permission to approve an annual expenditure for electricity for the **City of Hialeah Educational Academy to Florida Power and Light** in an amount not to exceed \$60,000. Funding for this expenditure will be drawn from the 2014-2015 budget against account number **430. APPROVED (8-0)**
- J. Request permission to approve the annual expenditure for the repairs and maintenance of the City of Hialeah Educational Academy to **The Home Depot** in an amount not to exceed \$15,000. This expenditure will be drawn from the 2014-2015 budget against account **350. APPROVED (8-0)**
- K. Request permission to approve the annual expenditure for dual enrollment for the City of Hialeah Educational Academy to **Miami Dade College** in an amount not to exceed \$25,000. This expenditure will be drawn from the 2014-2015 budget against account **316. APPROVED (8-0)**
- L. Request permission to approve the annual expenditure for dual enrollment textbooks for the City of Hialeah Educational Academy to **FHEG Miami Dade College** in an amount not to exceed \$25,000. This expenditure will be drawn from the 2014-2015 budget against account **521. APPROVED (8-0)**
- M. Request permission to approve the annual expenditure for dual enrollment for the City of Hialeah Educational Academy to **Florida International University** in an amount not to exceed \$25,000. This expenditure will be drawn from the 2014-2015 budget against account **316. APPROVED (8-0)**
- N. Request permission to approve the annual expenditure for dual enrollment textbooks for the City of Hialeah Educational Academy to **Florida International University** in an amount not to exceed \$25,000. This expenditure will be drawn from the 2014-2015 budget against account **521. APPROVED (8-0)**
- O. Request permission to approve the annual expenditure for materials and supplies for the City of Hialeah Educational Academy to **A-Team Office Products** in an amount not to exceed \$25,000.00. This expenditure will be drawn from the 2014-2015 budget against account **510. APPROVED (8-0)**
- P. Request permission to approve the annual expenditure for materials and supplies for the City of Hialeah Educational Academy to **CDW Government** in an amount not to exceed \$15,000.00. This expenditure will be drawn from the 2014-2015 budget against account **510. APPROVED (8-0)**
- Q. Request permission to approve the annual expenditure for materials and supplies for the City of Hialeah Educational Academy to **Matty's Sports** in an amount not to exceed \$15,000.00. This expenditure will be drawn from the 2014-2015 budget against account **510. APPROVED (8-0)**

- R. Request permission to approve the annual expenditure for materials and supplies for the City of Hialeah Educational Academy to **Sysco Food Services** in an amount not to exceed \$15,000.00. This expenditure will be drawn from the 2014-2015 budget against account **513**.
APPROVED (8-0)
- S. Request permission to approve the annual expenditure for licenses for the City of Hialeah Educational Academy to **The College Board** in an amount not to exceed \$25,000. This expenditure will be drawn from the 2014-2015 budget against account **521**.
APPROVED (8-0)
- T. Request permission to approve the annual expenditure for textbooks for the City of Hialeah Educational Academy to **Achieve 3000** in an amount not to exceed \$20,000. This expenditure will be drawn from the 2014-2015 budget against account **522**.
APPROVED (8-0)
- U. Request permission to approve the annual expenditure for food for the City of Hialeah Educational Academy to **Chente Enterprises** in an amount not to exceed \$30,000. This expenditure will be drawn from the 2014-2015 budget against account **570**.
APPROVED (8-0)
- V. Request permission to approve the annual expenditure for food for the City of Hialeah Educational Academy to **SYSCO Food Services** in an amount not to exceed \$150,000. This expenditure will be drawn from the 2014-2015 budget against account **570**.
APPROVED (8-0)
- W. Request permission to approve the annual expenditure for furniture for the City of Hialeah Educational Academy to **A-Team Office Products** in an amount not to exceed \$25,000.00. This expenditure will be drawn from the 2014-2015 budget against account **641**.
APPROVED (8-0)
- X. Request permission to approve the annual expenditure for textbooks for the City of Hialeah Educational Academy to **Florida School Book Depository** in an amount not to exceed \$25,000. This expenditure will be drawn from the 2014-2015 budget against account **641T**.
APPROVED (8-0)
- Y. Request permission to approve the annual expenditure for textbooks for the City of Hialeah Educational Academy to **Houghton Mifflin Harcourt** in an amount not to exceed \$20,000. This expenditure will be drawn from the 2014-2015 budget against account **641T**.
APPROVED (8-0)
- Z. Request permission to approve the annual expenditure for textbooks and supplies for the City of Hialeah Educational Academy to **Pearson Education** in an amount not to exceed \$15,000.00. This expenditure will be drawn from the 2014-2015 budget against account **641T**.
APPROVED (8-0)
- AA. Request permission to approve the annual expenditure for Computer and Equipment for the City of Hialeah Educational Academy to **CDW Government** in an amount not to exceed

\$50,000.00. This expenditure will be drawn from the 2014-2015 budget against account **643**.
APPROVED (8-0)

BB. Request permission to approve the annual expenditure for waste services for the City of Hialeah Educational Academy to **Waste Management** in an amount not to exceed \$21,000. This expenditure will be drawn from the 2014-2015 budget against account **380**.
APPROVED (8-0)

CC. Request permission to approve the annual expenditure for insurance for the City of Hialeah Educational Academy to **Egis Insurance and Risk Advisors** in an amount not to exceed \$30,000. This expenditure will be drawn from the 2014-2015 budget against account **320**.
APPROVED (8-0)

3) Presentation of Financial Reports by Academica Dade LLC.

a) Request permission to approve the **Financial Statement** (Statement of Net Assets and the Statement of Activities) for the period that ended on March 31, 2014.

REPORT: Ana Martinez, Chief Financial Officer of Academica, 6340 Sunset Drive, Miami, FL addressed the Committee regarding this item.

REPORT: Motion to Approve item 3a. made by Councilwoman Cue-Fuente, and seconded by Councilwoman Casáls-Muñoz. MOTION PASSED (8-0).

b) Request permission to approve the 2013-2014 **Revised Annual Budget** for the Hialeah Educational Academy.

REPORT: Ana Martinez, Chief Financial Officer of Academica, 6340 Sunset Drive, Miami, FL addressed the Committee regarding this item.

REPORT: Motion to Approve item 3b. made by Council President Garcia-Martinez, and seconded by Councilwoman Cue-Fuente. MOTION PASSED (8-0).

c) Request permission to approve the 2014-2015 **Annual Budget** for the Hialeah Educational Academy.

REPORT: Ana Martinez, Chief Financial Officer of Academica, 6340 Sunset Drive, Miami, FL addressed the Committee regarding this item.

REPORT: Motion to Approve item 3c. made by Councilwoman Cue-Fuente, and seconded by Council President Garcia-Martinez. MOTION PASSED (8-0).

4) Presentation of Principal's Report by Carlos Alvarez, Principal of the *City of Hialeah Educational Academy*.

REPORT: Mr. Carlos Alvarez, Principal of the Hialeah Educational Academy, conducted the presentation.

5) Unfinished Business **None.**

6) New Business

REPORT: Mayor Hernandez stated that he and some Council Members went to Tallahassee for assistance in an effort to improve the Hialeah Educational Academy. The Mayor further stated that the City will receive \$1 million dollars to expand the Hialeah Educational Academy with eight more classes.

7) Comments and Questions **None**

The meeting was adjourned at 7:09 p.m.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (7) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:
AUGUST 26, 2014 at 6:30 p.m.**